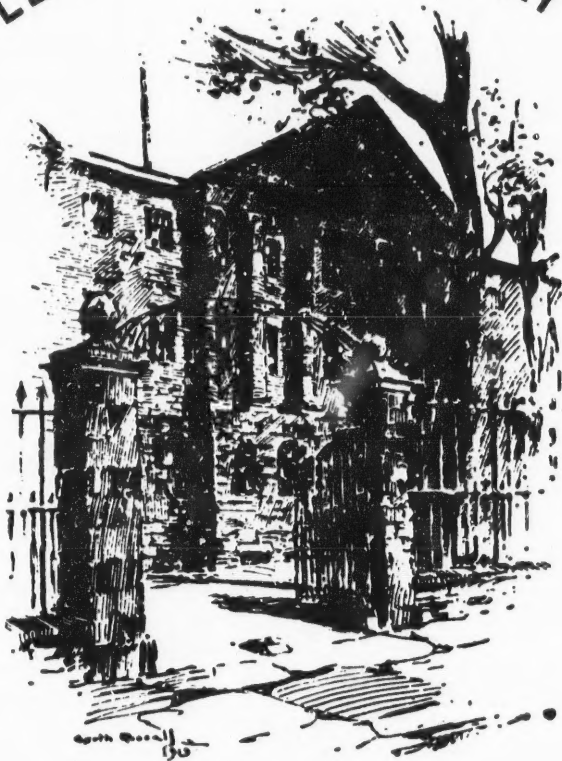


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CONSTITUTION,
BYE-LAWS AND RULES
OF
AVON DIVISION, No. 12,
OF THE
SONS OF TEMPERANCE,

INSTITUTED AT

WINDSOR, 25TH MARCH, 1848.

Conwalley 1848

Love, Purity, and Fidelity.

HALIFAX:

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CONSTITUTION.

PREAMBLE.

WE, whose names are annexed, desirous of forming a society to shield us from the evils of intemperance, afford mutual assistance in case of sickness, and elevate our characters as men—do pledge ourselves to be governed by the following Constitution and Bye-Laws.

CONSTITUTION.

ARTICLE I.

NAME. This Association shall be known as the AVON DIVISION, No. 12, OF THE SONS OF TEMPERANCE, of the Province of Nova Scotia.

ARTICLE II.

PLEDGE. No brother shall make, buy, sell, or use as a beverage, any Spirituous or Malt Liquors, Wine or Cider.

ARTICLE III.

OFFICERS. The officers shall consist of a W. P., W. A., R. S., A. R. S., F. S., T., C., A. C., I. S., and O. S.; all of whom shall be elected by ballot every three months, viz.: last regular meetings in September, December, March and June; and installed the first regular meetings in October, January, April and July.

CONSTITUTION.

ARTICLE IV.

DUTIES OF OFFICERS. Sect. 1.—It shall be the duty of the W. P. to preside in the Division, enforce a due observance of the Constitution and Bye-Laws, and exact a compliance to the Rules and Usages of the Order; to see that all officers perform their respective duties; appoint all committees and officers not otherwise provided for; give the casting vote on all matters before the Division, when a tie may occur; inspect and announce the result of all balloting or other votes; direct the R. S. to call special meetings, when application shall be made in writing, by five members of the Division; draw upon the T. for all sums necessary to pay the benefits provided for by the Constitution and Bye-Laws, and other appropriations made by the Division. He shall, on the night he vacates the chair, see that the Quarterly Returns are prepared for the Grand Division, and the per centage appropriated, and forward the same in time for the Quarterly Sessions, certified by him, with the seal of the Division. He shall perform such other duties as the Division or his charge shall require of him.

Sect. 2.—It shall be the duty of the W. A. to render the W. P. such assistance as he may require of him, and in the absence of the W. P., the W. A. shall perform his duties.

Sect. 3.—The R. S. shall keep a fair and impartial record of the proceedings of the Division; write communications; notify all subordinate Divisions not more than ten miles of its place of meeting, within one week after, of the name, occupation, and residence of every person suspended, rejected, or expelled from this Division. He shall fill up certificates; notify meetings when ordered by the W. P.; attest to all monies ordered to be paid at a regular meeting, and none other. He shall make

out at the end of his term, for the Division, a full report of the proceedings during his term ; and also the Quarterly Returns to the Grand Division, which shall embrace the number of members initiated, admitted by card, initiated by dispensation, suspended, re-instated, and who have withdrawn, during his term—together with the names and occupations of those suspended, expelled, and rejected, with the dates, and causes of expulsion, the number who violate the Pledge, how many sign over, and how many violate it the second time, the number of deaths, and the whole number of actual contributing members—the amount of receipts for initiation fees and dues, with the per centage due the Grand Division—the amount expended for benefits, with the amount on hand—and, with the W. P., certify to the same. He shall perform such other duties as may be required of him by the Division or his charge ; and deliver up to his successor, within one week from the expiration of his term, all books, papers, or other property in his possession, belonging to his office.

Sect. 4.—The A. R. S. shall be an aid to the R. S., under whose direction he shall act. He shall render such assistance to the R. S. in the performance of his duties, as he or the Division may require of him.

Sect. 5.—It shall be the duty of the F. S. to keep just and true accounts between the Division and its members ; credit the amounts paid, and pay the same over to the T. immediately, taking his receipt. He shall, just previous to the close of his term, notify every member who is two months or more in arrears, of the amount due by him to the Division, adding 7½d. to each notice. At the end of his term he shall make out for the Division, a full report ; and furnish the R. S. with the amount of receipts for initiation fees and dues during his term, with any other information connected with his office, necessary to

enable the R. S. to prepare correct returns for the Grand Division. He shall perform such other duties as the Division or his charge shall require of him. He shall deliver up to his successor all matters appertaining to his office, in his possession.

Sect. 6.—It shall be the duty of the T. to pay all orders drawn on him by the W. P., attested by the R. S., and none others; he shall receive all moneys of the Division, and hold the same until the expiration of his term, unless otherwise ordered by the Division. He shall keep a full and correct account of all moneys received and expended. He shall give the Division a monthly statement of the funds; and deliver up, when legally called upon, all moneys, books, papers, and other property of the Division, to his successor in office, or to whom the Division may specially appoint. He shall perform such other duties as may be required of him by the Division or his charge.

Sect. 7.—It shall be the duty of the C. to introduce for initiation, persons who have been previously elected. He shall also introduce visitors, and furnish them with suitable regalia. He shall, with the aid of the A. C., examine those present at the opening of the Division. He shall see that the officers' regalia are in their proper places at the opening of the Division, and take charge of the same at the close. He shall have charge of such property of the Division as may not be otherwise provided for, and render a full report to the Division at the end of his term.

Sect. 8.—It shall be the duty of the A. C. to render such services as the C. or Division may require of him.

Sect. 9.—It shall be the duty of the I. S. to attend the door—to admit none but members of the Order, and candidates for initiation.

Sect. 10.—The O. S. shall guard the door outside, and keep off intruders.

ARTICLE V.

ELEGIBILITY FOR MEMBERSHIP. Sect. 1.—No person shall be initiated into the Division under eighteen years of age, nor for a less sum than two dollars, (\$2).

Sect. 2.—No person shall be admitted into this Division who does not possess a good moral character, or who is in any way incapacitated from earning a livelihood, or who has no visible means of support.

Sect. 3.—The name of a person offered for membership must be proposed by a member in writing, stating age, residence, and business, which must be entered on the record, and the subject referred to three brothers for investigation, who shall report in writing at a succeeding meeting, when the candidate shall be balloted for with ball ballots, and if not more than *four* black balls appear against him, he shall be declared elected; but if five or more black balls appear, he shall be rejected, and so declared. No person so rejected shall be again proposed in any Division of the Order under six months.

Sect. 4.—A proposition for membership shall not be withdrawn after it has been referred to a committee for investigation, without the consent of a majority of the members present.

Sect. 5.—A vote of rejection may be reconsidered within three meetings, exclusive of the meetings at which the vote was taken. But a vote that has resulted in an election, shall not be reconsidered.

Sect. 6.—The name of a candidate or brother constitutionally suspended, rejected, or expelled, shall not be published, in any other manner than the usual notice to the Divisions.

CONSTITUTION.

Sect. 7.—Any brother applying for membership by deposit of card, shall be subject to the same ballot as a new applicant.

ARTICLE VI.

CONTRIBUTIONS AND BENEFITS. Sect. 1.—The regular dues to this Division shall not be less than 4d. per week.

Sect. 2.—Every *bona fide* member who shall be qualified, as required by the Constitution and Bye-Laws of this Division, shall, in case of sickness or disability, be entitled to, and receive weekly, not less than three dollars; except it be shown that such sickness or disability be brought on by his own improper conduct.

Sect. 3.—No brother residing within five miles of the Division of which he is a member, shall be entitled to benefits for more than one week previous to his case being reported to such Division.—No benefits shall be granted for a less time than one week. All arrears, either for dues or fines, shall in every case be deducted from the first payment.

Sect. 4.—In case of the death of a brother entitled to benefits, the sum of thirty dollars, (\$30), shall be appropriated as a funeral benefit. The W. P. in the absence of competent relations or friends, shall take charge of the funeral, and keep an account of the disbursements.

Sect. 5.—On the death of the wife of a brother, also beneficial, he shall be entitled to the sum of fifteen dollars, (\$15), as a funeral benefit.

ARTICLE VII.

OFFENCE. Sect. 1.—Any member who shall offend against these Articles, or the Bye-Laws, shall be subject to be fined, reprimanded, suspended

or expelled, as two-thirds of the members present at any regular meeting, may determine.

Sect. 2.—Every member shall be entitled to a fair trial for any offence involving reprimand, suspension, or expulsion; but no member shall be put on trial, unless charges, duly specifying his offence, be submitted in writing by a member of the Division.

Sect. 3.—When charges have been preferred against a brother in a proper manner, or any matters of grievance between brothers are brought before the Division, they shall be referred to a special committee of five members, who shall with as little delay as the case will admit, summon the parties, examine and determine the matter in question; and if their decision does not involve the suspension or expulsion of a member, and no appeal to be taken from it to the Division, it shall be final, without other action.—Should the committee be convinced of the necessity of suspending or expelling a member, they shall submit a motion for the purpose to the Division for action.

Sect. 4.—When a motion for the expulsion or suspension of a member shall have been submitted in due form, it shall be announced at one regular meeting previous to action being taken, and the accused shall be summoned to be in attendance at the Division, at the time when it may have determined to consider the question—at which time, whether the implicated member be present or not, the Division may proceed to consider and determine it. Two-thirds of the members present voting in favor of the motion, it shall be carried; but the Division shall be fully competent, while such motion is under consideration, to vary the penalty from the original motion.

Sect. 5.—When the decision of a committee

appointed under Sect. 3 of this Article, otherwise final, shall not be satisfactory to all parties, either of those interested, shall have the privilege of an appeal to the Division—and at the time appointed for trying the appeal, the Committee shall present to the Division, in writing, the grounds on which their decision was founded; and the parties shall have the privilege of being heard before the Division shall determine the correctness of the decision of the Committee by a majority of votes present.

Sect. 6.—Any member having been expelled, shall not be proposed for membership under six months from the date of expulsion.

Sect. 7.—The provisions of this Article shall not extend to violations of Article 2.

ARTICLE VIII.

TERMS. Regular quarterly terms shall commence on the first of October, January, April and July. Officers elected previous to the expiration of half of the Term, shall be entitled to the full honors of the Term; those elected after half the Term has expired shall not count the honors, except where they may be elected to fill vacancies occasioned by resignation, suspension, expulsion, or death, in which case the brother who serves the residue of the Term shall be entitled to the full honors, and he who resigns, or is suspended, or expelled, shall forfeit his claim.

ARTICLE IX.

ELIGIBILITY FOR CHIEF OFFICERS. Sect. 1.—After a Division has been instituted three terms, no brother shall be eligible to the office of W. P., unless he has served a regular quarterly term as W. A., nor shall any brother be eligible to the office of W. A., unless he has served two terms in a subordinate office or offices.

Sect. 2.—No brother shall serve two terms in the same office, during the term of one year, except in the office of R. S., F. S., and T.

Sect. 3.—No brother shall be eligible to office who is under twenty-one years of age.

ARTICLE X.

VIOLATING ARTICLE II. Sect. 1.—Any member who knows a brother to have violated Article 2, and neglects to prefer the charge and specify the offence to the Division within three weeks after the violation shall have come to his knowledge, shall be fined one dollar.

Sect. 2.—The charge for violation of Article 2, shall be presented in writing, duly signed, when it shall be referred to a committee of five members, who shall as soon as practicable, summon the parties, and investigate the matter.

Sect. 3.—The committee shall organize by appointing a chairman and secretary. The secretary shall make a correct record of the proceedings, with such testimony as may be presented, which record shall be produced to the Division on the call of any member, after the committee have reported.

Sect. 4.—If the committee agree that the charge is sustained, they shall report the fact to the Division, by resolution, with a second resolution to the effect that the brother be reinstated or expelled, as the case may be—which report and resolutions shall lie upon the table at least one week, and the offending brother shall be notified of the character of the resolutions, by the R. S., and requested to be present at the time appointed for considering the same, with a view of giving him an opportunity to make a defence.

Sect. 5.—If the committee agree that the charge is not sustained, they shall report a resolution to that

effect, and if the resolution be adopted, the charge shall be dismissed.

Sect. 6.—When the committee report the charge sustained, and a majority of the members present at a regular meeting ballot in favor thereof, the offending person shall forfeit his membership, and the W. P. shall direct his name to be erased from the Constitution. If a majority of the Division vote in opposition to the resolution, all further proceedings shall be stayed.

Sect. 7.—If two-thirds of those voting are in favor of reinstating a member who has been found guilty of violating Article 2, he shall be restored to membership by re-signing the Constitution, and paying, for the first offence, one dollar, and for the second offence, two dollars, which shall be paid to the F. S. by the meeting succeeding the vote, or the member to stand suspended until the fine is paid. The power to reinstate, however, shall not extend over the term of one month from the time the offence was proven.

Sect. 8.—When the Division vote in favor of reinstatement, and the member neglects to come forward to sign the Constitution for one month thereafter, he may be declared expelled by a two-third vote.

Sect. 9.—If a Division refuse to reinstate the member, he shall be declared expelled by the W. P., and the R. S. shall give the usual notice.

Sect. 10.—A member convicted for the third time of having violated Article 2, shall lose the privilege of reinstatement, and shall be declared expelled; and the R. S. shall give the usual notice.

Sect. 11.—If a brother come forward and acknowledge that he has violated Article 2, (except it be

the third offence,) the Division after the erasure of name, &c., may at their option reinstate him on the same evening, if two-thirds of the members voting are in favor thereof.

Sect. 12.—An officer or representative to the Grand Division violating Article 2, shall not be able to fill any official position for twelve months from the time he is reinstated.

Sect. 13.—A member expelled under this Article shall not be eligible for membership under six months thereafter.

ARTICLE XI.

No alteration or addition shall be made to this Constitution, unless by a two-third vote of the National Division.

BYE-LAWS.

ARTICLE I.—MEETINGS.

Sect. 1.—This Division shall meet on **Thursday** evening of each week, for the transaction of general business, unless for special reasons the Division adjourn to some other evening. The hour of meeting shall be from 1st May to 30th September, both inclusive at eight o'clock, and the remainder of the year at seven o'clock. The Division shall be opened at precisely the appointed time; and in the absence of the W. P. and W. A. the senior P. W. P. present shall take the Chair.

Sect. 2.—The business of the Division shall be transacted in the following order: 1st.—Opening of the Division in the manner prescribed by the B. B. 2nd.—The F. S. shall call the roll of officers, notice

absentees and notify absentees of the last meeting. 3rd.—The W. P. shall then call on the R. S. to read the record of the last meeting. 4th.—Initiation. 5th.—The reception of Reports of the Investigating Committee. 6th.—The Balloting for Candidates previously proposed. 7th.—The W.P. shall make the following inquiries, viz.: Are any of the brethren sick? Has any brother broken the Pledge? Does any brother know of a brother who has broken the Pledge? 8th.—Proposals for Membership. 9th.—Report of Finance Committee. 10th.—Reports of Special Committees. 11th.—Miscellaneous business.

Sect. 3.—Thirteen Members shall constitute a quorum for the transaction of business.

ARTICLE II.—FEES AND DUES.

Sect. 1.—The initiation fees of this Division shall be 10s. from 18 to 25, 11s. 3d. from 25 to 30, 12s. 6d. from 30 to 35, 13s. 9d. from 35 to 40, 15s. from 40 to 45, 16s. 3d. from 45 to 50, from 50 to 55, 1s. 3d. each year, and from 55 to 60, 2s. 6d. each year.

Sect. 2.—The regular dues of this Division shall be one shilling and six pence per month payable on the last Thursday of each month; and no brother shall be entitled to receive the quarterly pass word until he is clear of the books of the F. S.; provided that any member may pay any number of months in advance. Any member initiated during the month and previous to the evening when the monthly dues are to be paid, shall be liable to pay the monthly dues for the month in which he became a member.

ARTICLE III.—BENEFITS.

Sect. 1.—No brother shall be entitled to benefits until he shall have been a member one year, nor then if there shall be found more than six months arrears due from him to the Division; provided that such

member shall not be by reason of sickness or absence from town prevented.

Sect. 2.—Every *bona fide* member who shall be qualified as required by the Constitution and Bye-Laws, of this Division, shall in case of sickness or disability, be entitled to, and receive, weekly, the sum of not less than 15s. except it be shown that such sickness or disability be brought on by his own improper conduct.

Sect. 3.—Residence at a distance shall not disqualify a brother for receiving benefits; provided he is not otherwise disqualified; it shall be necessary for a brother so circumstanced to send to the W. P. a true statement of his case, certified by a Justice of the Peace or a respectable Physician, and if satisfactory, the benefits shall be forwarded as the Division may direct.

Sect. 4.—The widow or orphans of any deceased member, who was entitled to benefits at the time of his death, shall be visited by the W. P., W. A., or T., or a Committee to be appointed, at least once a month for the term of one year after the decease of such brother, who shall report the same to the Division, and shall receive such aid as the Division may direct, if in the judgment of the officers aforesaid she shall be of good moral character, provided always she is found faithfully conforming herself to the pledge of the Sons of Temperance.

ARTICLE IV.—DUTY OF OFFICERS.

Sect. 1.—It shall be the duty of the J. P. W. P. of this Division to act in the capacity of P. W. P. and deliver the charge of office to candidates and perform all other duties appertaining to the office.

Sect. 2.—It shall be the duty of the W. P. on the night of his installation, to appoint a Chaplain for the

quarter, to name three brothers, who with himself, the W. A., R. S. and T. shall constitute a visiting Committee; also three brothers who shall constitute a Committee of Finance: and three for a Committee of Investigation on the names proposed for membership.

Sect. 3.—In case of the sickness of a brother, the W. P. shall appoint in rotation, two members to act as watchers over the sick brother, who shall attend to such duty, or provide a substitute (unless excused by the Division), under a penalty of 2s. 6d. provided always, that the disease be not contagious, infectious, or dangerous to others, in which case the Committee shall if necessary employ a nurse to be paid from the funds of the Division; and it shall be the imperative duty of the W. P. to enforce the penalties of the Constitution and Bye-Laws in every instance, and on every brother who renders himself liable to them unless he shall be excused by a two-third vote of the Division.

Sect. 4.—The W. P. on the night of his installation shall appoint three brothers as a committee whose duty it shall be, to audit the accounts of the T. and F. S. as to receipts and expenditures, and report at the next meeting.

Sect. 5.—It shall be the duty of the F. S. to receive the bonds of the Trustees and Treasurer, and hold the same in trust for the Division.

Sect. 6.—The Treasurer, prior to his installation in office, shall give a joint and several bond to the W. P. or his successor in office, in the sum of twenty-five pounds, with two sureties to be approved of by the Division, for the faithful performance of his duties as Treasurer, and he shall at the end of each month, pay over to the Trustees all sums exceeding twelve pounds, ten shillings, taking their receipt, which shall be his voucher for the same.

Sect. 7.--Any officer absenting himself for three successive nights of meeting, except in case of sickness, or absence from town, shall be liable to have his seat declared vacant, by a vote of the Division.

Sect. 8.--Every elected officer, who shall absent himself from the Division at the time of its opening, shall be subject to, and pay a fine of seven pence half-penny, unless excused by the Division. Should either the R. or F. S. fail to have his books in the Division at the opening of the same, he or they shall forfeit and pay the sum of one shilling and three pence. Should the officers, when duly notified, fail to attend any special meeting convened by the W. P., they shall be subject to the same fines and penalties as of regular meetings.

ARTICLE V.—DUTY OF MEMBERS.

Sect. 1.--Every Member on being initiated, shall sign the Constitution and Bye-Laws of the Division and thereby agree to support the same as long as he remains a member. He shall also furnish the F. S. with his place of residence. Any brother who does not, on changing his residence, report the same to the F. S. within three weeks, shall be fined seven pence half-penny for every week thereafter.

Sect. 2.--Every Member who shall neglect or refuse to pay his dues or fines for the space of eleven months, unless absent at sea, or in some distant place, shall be notified by the F. S., if practicable, and if after four weeks his accounts still remain unsettled, he shall be suspended or expelled, at the pleasure of the Division.

Sect. 3.--Any brother receiving benefit from this Division, who may be found imposing thereon, by feigning sickness or disability, shall be expelled.

Sect. 4.--Any brother who shall, in the Division, make use of any improper language, or refuse to obey the commands of the W. P. when called to order, or use disrespectful expressions towards the officers or members of the Division, shall be subject to a fine not exceeding 5s.

Sect. 5.--Any brother who shall be guilty of any improper conduct, in or out of the Division, or shall bring charges against a brother which he is unable to prove, or shall knowingly propose unworthy candidates for membership, shall subject himself to a fine, not less than five shillings, unless excused by the Division.

Sect. 6.--Any brother refusing or neglecting to obey the legal summons of the Division, or of any committee appointed by the Division, shall be liable to a fine not exceeding five shillings.

Sect. 7.--If any brother divulge the name of a brother w' o shall speak or vote against a candidate for membership, or if any brother shall make public, any business which should be confined to the Division, he shall be subject to a fine of not less than 20s.

Sect. 8.--When a person has been proposed for membership, the fact that such proposition has been made, shall not be mentioned by any brother to any person who is not a member of this Division until a decision shall have been had on the proposition, and not then, unless such decision be favourable.

Sect. 9.--When any brother wishes for a card of clearance, he shall signify it in open meeting, when a balloting shall take place; and if a majority shall vote to give it to him, it shall be the duty of the F. S. after he has paid all dues to provide such card.

Sect. 10.--It is particularly enjoined that the members of this Division treat each other with cour-

tesy and respect, that all discussions be conducted in the spirit of candour and moderation, and that all personal allusions or sarcastic language, by which a brother may be injured be carefully avoided, that in Love, Purity and Fidelity we may cherish and preserve the most prominent objects of our *Order*—Temperance and Benevolence.

ARTICLE VI.—COMMITTEES.

Sect. 1.—It shall be the duty of the visiting Committee, to visit their brothers reported sick, within twenty four hours after receiving such information, and if they be entitled to benefits, to report the same to the Division, and the Committee shall continue to render them such benefits as the Constitution and Bye-Laws require, under a penalty of five shillings for each and every neglect.

Sect. 2.—It shall be the duty of the investigating Committee to examine the B. B., then carefully ascertain the Candidates' age, health, profession and general character. and make a faithful report.

Sect. 3.—All Committees appointed for special purposes, shall report their doings in writing to the Division, signed by a majority and no person shall be appointed Chairman of any Committee unless he be present at the time of appointment.

Sect. 4.—Every member of any Committee, who shall neglect his duties, shall be fined, two shillings and six pence for each offence, unless a reasonable excuse be given to the Division.

Sect. 5.—If a vacancy occurs in any committee, the same shall be filled at the next meeting of the Division.

ARTICLE VII.—SUSPENDED MEMBERS.

Suspended members, on being reinstated, shall pay the amount standing against them at the time of their

suspension, together with the whole sum to which they would have been subject had they not been suspended—nor shall any suspended member be entitled to receive benefits for three months from the time he is reinstated.

ARTICLE VIII.—FUNERALS.

Sect. 1.—In case of the death of a brother, should the friends of the deceased request it, information shall be communicated to the W. P., who shall order the R. S. to call a meeting of the Division to attend the funeral, unless the deceased brother shall have died of some infectious disease.

Sect. 2.—The members shall assemble half an hour previous to the time appointed for the funeral, and proceed to the house of the deceased, with the Regalia shrouded in crape, without music, the officers taking the lead according to rank.

ARTICLE IX.—BALLOTING.

Sect. 1.—In balloting for members, the baliot box shall be placed in full view of the W. P., and shall be examined by the W. P. and W. A.

Sect. 2.—Upon the election of any person as a member of this Division, the R. S. shall as soon as practicable, give written notice thereof to the individual so elected, and such election shall stand good for six weeks and no longer, unless the candidate is unavoidably absent from town or disabled by sickness.

ARTICLE X.—TRUSTEES.

Sect. 1.—At the last meeting in December, annually, there shall be elected by a majority of votes, three members of this Division, who shall be denominated "Trustees of the Funds and Investments of AVON DIVISION, No. 12, SONS OF TEMPERANCE, of the Province of Nova Scotia," whose duty it shall be

to hold in trust for this Division, all stocks, securities, investments, properties, and funds; and to transfer, exchange, or deposit the same, or any part thereof, whenever required. Under these laws so to do, the said Trustees shall deposit in person, at the end of each month, all monies in their hands, in such Bank as the Division may direct, in the name of— Trustees of A. D., No. 12, S. of T. of Nova Scotia, not to be drawn out unless their draft is countersigned by the W. P. and R. S., and no amount shall be drawn without the consent of the Division, by a two-thirds vote, at a regular meeting; and in all cases where monies are ordered to be drawn, the checks shall be signed by the Trustees, and countersigned by the W. P. and R. S.

Sect. 2.—The said Trustees, previous to entering upon their duties, shall give a joint and several bond to the Division, with two sureties, to be approved by the Division, for the faithful performance of their duties.

Sect. 3.—Either of said Trustees, for non-performance of his duty, may be removed from office by a two-thirds vote of the Division, at any regular meeting, said motion having lain over one week.

Sect. 4.—The W. P. and W. A., the R. or F. S., or T., shall not be eligible to the office of Trustee.

ARTICLE XI.

No subject of a sectarian or political nature shall be introduced before the Division.

ARTICLE XII.

Any brother wishing to join this Division by Card of Clearance, shall be balloted for as laid down in the Constitution, with the payment of half the Initiation Fee into the Funds of the Division.

RULES OF ORDER.

ARTICLE XIII.—AMENDMENTS.

No part of these By-Laws shall be repealed or amended, unless a proposal in writing for the same shall be presented to the Division, at least two weeks previous to discussion; when, if two-thirds of the members present vote in favour of the same, it shall be adopted. Provided, however, it shall be in the power of the Division to suspend any article of the By-Laws, by a unanimous vote of the members present; but such suspension shall not extend beyond the case in which such vote of suspension may be required.

RULES OF ORDER.

THE CHAIR.

The W. P. shall state every question coming before the Division, and immediately before putting it to vote, shall ask, "Is the Division ready for the question?"

Should no brother rise to speak the W. P. proceed to state the question, and after he has risen, no brother shall be permitted to speak upon it. He shall announce the decision of the Division on all subjects. Should his decision be appealed from, the question shall be put thus, "Will the Division sustain the Chair in its decision?"

DEBATE.

Every brother, when he speaks or offers a motion, shall be standing, and shall respectfully address the chair, and when he has finished, he shall resume his

seat: While speaking, he shall confine himself to the question under debate, avoiding all personalities and indecorous language, as well as any reflections on the officers or brothers of the Division. P.

No question shall be open for debate unless seconded, and all desultory or irrelevant remarks be precluded. No brother shall speak more than twice on the same subject, unless by permission of the W. P., and then only by way of explanation; nor shall any brother be interrupted while speaking, unless in the opinion of the W. P. his remarks are foreign to the subject under debate. P.

If any brother, while speaking, should be called to order by the W. P., he shall cease speaking, and take his seat, until the question of order is determined, when, if permitted, he may again proceed. P.

Any brother feeling dissatisfied with the decision of the W. P., can appeal to the brothers of the Division. P.

Should two or more brothers rise to speak at the same time, the W. P. shall decide which shall be entitled to the floor. P.

All resolutions shall be submitted in writing, and signed by the brother offering the same, ~~when required by the presiding officer.~~ No motion shall be admitted while a question is under debate, unless it be to lay on the table, the previous question, to postpone, to defer, to amend, or adjourn; and these shall have precedence in the order in which they are arranged, the first two of which shall be decided without debate. P.

No brother shall be permitted to speak or vote on any question before the Division, unless clothed in the regalia of the Order. P.

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